



Clinical Science & Translational Research (CST*R) Institute

Pilot Grant Program

CSTRInstitute.tamhsc.edu

APPLICATION INSTRUCTIONS

Goal: CST*R Pilot Grants are intended to provide funds for the generation of sufficient scientifically meritorious data to enable submission of a proposal to federal agencies or private foundations to support work that emphasizes multi-investigator clinical and translational interdisciplinary research.

General Information: Up to four CST*R Pilot Grants will be awarded in this Spring 2019 application cycle, based on quality of proposals and available funding. Each Pilot Grant must have **three** TAMU co-PI's, with at least one from the College of Medicine and at least one from a non-HSC college at TAMU. Each award will provide \$100,000 (\$25,000 from CST*R plus \$25,000 matching from each of the three co-PI's academic units) for a period of one year for supplies and salaries for trainees and technical staff. Faculty salaries, equipment, travel, and indirect costs are not allowable expenses under this program. The application process will involve a pre-proposal administrative review for compliance with guidelines prior to an invitation to submit a full proposal for peer review and consideration for funding.

Special Requirements:

- Proposals must have at least three TAMU co-PI's, with at least one from the College of Medicine and at least one from a non-HSC college at TAMU
- Each TAMU co-PI's academic unit must commit to provide \$25,000 matching support for the proposed project
- The proposal must have a clinical/translational research focus
- High priority will be given to proposals that include the mentored research training of trainees with an MD, DDS, DVM, PharmD, or RN/PhD

Application Submission:

- Pre-proposals are required
- Pre-proposals compliant with the guidelines will be invited to submit a full proposal for peer review and consideration of funding by the CST*R Pilot Studies Grant Review Committee
- All pre-proposal and full grant applications should be submitted in PDF format via e-mail attachment to CSTR@tamhsc.edu
- Questions may be referred to: CSTR@tamhsc.edu or 713-677-8115 (Tammy Kocurek)

PRE-PROPOSAL FORMAT (4 pages maximum)

- Title of project, abstract, and list of key personnel (1/2 page)
- Address special requirements (1/2 page)
- Significance and specific aims (1page)
- Preliminary data (1 page)
- Research plan (up to 1 page)

FULL PROPOSAL FORMAT

A. Research Proposal (12 pages maximum)

- Title of project, abstract, and list of key personnel (1 page)
- Specific aims (1 page)
- Background and significance (up to 2 pages)
- Preliminary data (up to 3 pages)
- Research plan (up to 5 pages)
- Literature cited (not included in page restriction)
- Address special requirements (1 page, not included in page restriction)
- Budget (1 page, not included in page restriction)
- Budget justification (1 page, not included in page restriction)

B. Other Material

- Letter from Dean/academic unit head of each of the three TAMU co-PI's (endorsement and commitment of \$25,000 matching support for the proposed project)
- Biosketch: NIH-style biosketch for all key personnel
- Research funding: List all previous research funding (within past 3 years) and current grants and other internal or external funding available to each of the TAMU co-PI's for research (project title, amount, source, duration)
- Compliance: CST*R Pilot Studies Grant may not be released until all compliance requirements are met; summarize the status of all compliance requirements related to this research project
- Supporting documentation and letters of support

GRANT REVIEW & OVERSIGHT

- Pre-proposal submission deadline is January 11, 2019
- Notification of pre-proposal review decision is January 18, 2019
- Invited full-proposal submission deadline is March 22 , 2019
- Notification of funded proposals is May 31, 2019
- Funded proposals will be interactive with the CST*R administrative staff for final strategic planning, implementation, and progress

For more information about the CSTR Institute visit our web site: <https://CSTRInstitute.tamhsc.edu> or contact us by e-mail: CSTR@tamhsc.edu or by phone: 713-677-8115.